Blackboard Student Log-in Instructions

Blackboard is the web-based course management system that BMCC faculty use to put course materials online. For additional assistance, please see http://www.bmcc.cuny.edu/elearning.

Getting to Blackboard and Logging In

- Go to the CUNY Portal (www.cuny.edu)
- Click on the Portal Log-in link on the upper right or in the QUICKLINKS menu on the left.

- On the next screen, you can log in if you have previously registered on the CUNY Portal.

If you forget your username and/or password:

- Click on the Portal Log-in link
- Click on “Account and Password Reset”

- You can choose to reset your account by validating it (recommended) or having a new password emailed to you.

- If you require additional assistance, please contact the E-Learning Center in S-501a, 212-220-8126, or esupport@bmcc.cuny.edu.
Registering on the CUNY Portal

- If you have not previously registered on the CUNY Portal and do not have a CUNY Portal account, click on the Portal Log-In link and choose “Register for a New Account.”
- On the next screen, select your status at the university.
- On the next screen you will be asked to enter your last name, social security number, and date of birth.

**PLEASE VERIFY YOUR INFORMATION:**

If you are a student, faculty, or staff member and are unsure of your username or registered e-mail address, you can add your account by entering your confidential information below:

<table>
<thead>
<tr>
<th>Last Name</th>
<th></th>
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<tbody>
<tr>
<td>Social Security Number</td>
<td>- -</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>mm dd yy</td>
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- On the next screen, you will be asked to verify the information you entered.

You will now get a screen where you can change your username, create your password and enter an e-mail address. Be sure to list an accurate e-mail address. This is the means by which you will receive a new password to you if you ever forget your password.

*Make sure that you write down your username and password and store it in a safe place. You will need them each time you login to the portal.*

Once you have registered, follow the previous steps to log in.